



In order to provide the most efficient service to our customers, we have laid out the following guidelines:

### **Garbage:**

1. Cart(s) must be placed @ the curb in front of your house no later than 7:00 a.m. on your scheduled collection day and turned so that the handles and wheels are facing your house.
2. Garbage Must be properly contained (in tied bags) inside your city-issued garbage cart with the lid closed. If not all of your garbage will fit inside your cart, you will need to request an additional cart @ 501-982-6071.
3. We must be able to access your cart(s) with our large trucks. Vehicles must not be parked in the curb. No other obstruction (i.e. mailboxes, additional garbage carts, boxes or bagged trash, etc.) may be within 4 ft. of the cart(s).
4. Cart(s) must be placed so that we can reach them with the arm of our trucks. Cart(s) should be placed no more than 3 ft. behind the curb. In some cases, we may paint a white line in the street or curb to indicate where the cart(s) should be placed. It is very important to place the cart(s) on this line to ensure that your house is serviced.
5. Cart(s) must not contain unacceptable materials such as: car batteries, wet paint, used oils, tires, yard waste (i.e. leaves, grass, sticks, etc.)

### **Yard Waste:**

1. Limbs, leaves, and clippings must be placed in a separate pile from any other debris.
2. Limbs can be no longer than 6 ft. & no larger in diameter than 6 inches.
3. We cannot grind stumps, rocks, or root masses.
4. Please do not windrow leaves except during designated times when we are running the vacuum trucks.
5. Piles must not be placed near fences, cars, mailboxes, or signs.
6. Be aware of utilities! A pile placed on top of a meter box or cable riser or beneath an overhead service line can result in damages and/or personal injury. If we observe that a pile has been placed in a location where we cannot safely remove it, we will leave it until the necessary corrections have been made.

### **Recycling:**

1. Tuesday through Saturday from 8 a.m. to 5 p.m. @ 1300 Marshall Rd. the recycle center will be open to accept your recyclable items.
2. Items that are recycled are aluminum drink cans & tin cans, newspapers, plastic bottles & jugs, glass bottles and jugs, and cardboard boxes.
3. Additional items such as: used tires, used motor oil, used cooking oil, used antifreeze, fluorescent tubes, and household electronics are accepted at the recycle center.
4. White goods, such as discarded appliances may be recycled. Be sure that all freon has been properly removed before bringing such appliances to your Jacksonville Recycle Center.